



SHEQ Assistant

Hindley Green, Wigan

Full Time

CPG Europe manufactures high performance building materials to solve the complex challenges faced by today's construction industry. With over 1,400 employees across Europe, we are committed to shaping a world where buildings and structures save energy, last longer and exceed sustainability benchmarks.

Duties Include:

- Provide administrative support across a broad spectrum of Quality and Health and Safety tasks.
- Undertake regular audits to check policies and procedures are being properly implemented in accordance with ISO 9001, 14001 and 45001.
- Ensure that safety inspections are carried out i.e., fire alarm tests/ drills.
- Assist in documenting and investigating all incidents and accidents.
- Ensuring that all H&S policies, procedures, and regulations are adhered to and are regularly reviewed, updated, and communicated.
- Administrating risk assessments.
- Help with process improvement projects, internal audits and cycle counts as required.
- Administration of customer complaints and associated analysis data.
- Ensure policy of continual improvement is applied to all three disciplines by engaging employees at all levels.
- Training and development of staff members, including toolbox talks.

Successful candidates will have the following:

- Previous experience in a manufacturing environment.
- Exposure to quality tools, auditing and risk assessments is desirable.
- IOSH/ NEBOSH qualification or working towards one.
- An internal auditor qualification is desirable.
- Knowledge of SAP is advantageous.
- Committed to the health, safety and well-being of co-workers and the environment.
- A willingness to adapt to changing business needs.
- The ability to foster strong working relationships with all stakeholders.
- Strong team working skills

Benefits

- A competitive starting salary and attractive performance based-bonus scheme.
- A range of attractive benefits (pension, life assurance, and private medical).
- 25 days holiday entitlement (excluding bank holidays) increasing to 27 days holiday following length of service with the business.
- A variety of learning and development opportunities.



Construction
Products Group
Europe



Contact

Please apply exclusively with your CV and Cover Letter to uk.recruitment@cpg-europe.com

Become part of our team and shape the future of CPG Europe!

The Company is committed to the principle of equal opportunities and is opposed to any form of unfair discrimination on the grounds of race, colour, nationality, ethnic or national origin, sex or marital status, disability, sexual orientation, age, religion, or belief. Candidates will be chosen on the basis of their ability and suitability for the role.

